

Facilities Management Software and Services For Even Your Toughest Occupants

Improve facility operations, reduce expenses, and keep your buildings ready for anything.



Extend your staff's reach with the Follett Facilities Suite.

Managing the demand and maintenance of the facilities and spaces across your school district is a complex and never-ending task. Simplify, automate and improve your world.

The Facilities Suite provides proven K12 facilities management software to 900+ school districts across the U.S. Our most popular solutions include event scheduling, work orders, and asset survey applications.

Our Pro Services team acts as an extension of your staff with onsite facility asset surveys and PM procedure set up in Work Orders.

Join more than 900+ school districts nationwide of all sizes that trust Follett Software to extend building usable lives, reduce expenses and liabilities, and increase occupant satisfaction.

Facilities Schedules

Facility Request Software

Our event scheduling software and online calendar creates a shareable database of public space reservation information. Facilities Schedules allows both internal staff members and outside community groups to enter facilities use requests, directly from your website.

Integrated invoicing and real-time reporting improves staff and community satisfaction with secure system access anywhere.

Major features include:

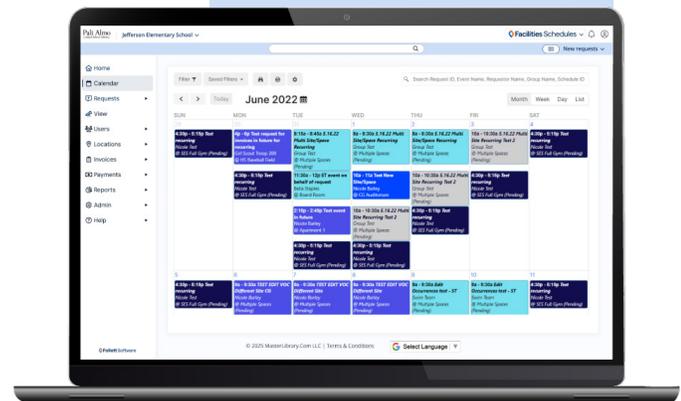
- Eliminates paper forms and double bookings.
- Integrates with Google and Outlook calendars as well as athletic scheduling systems.
- Automatically notifies staff members needed to support the events.
- Ability to invoice and receive online payments.
- Bulk updates for mass cancel events (e.g., due to a weather event).
- Block and limit dates (e.g., reservations must be made at least 14 days in advance).
- Visual reporting on facilities usage, invoicing, and payments.

New in '25!

Universal Search

Users now have access to a search bar at the top of each page to easily locate their permitted events.

Facilities Schedules makes it easy to manage internal (district) and external (community) facility use requests.



Facility Maintenance Software

Work Orders is a user-friendly work order management system that offers everything you need to easily and efficiently manage your maintenance and technology requests, asset management, inventory management, and preventive maintenance schedules.

Manage both facility and IT-related work orders to reduce expenses while decreasing service-call response times and durations.

Major features include:

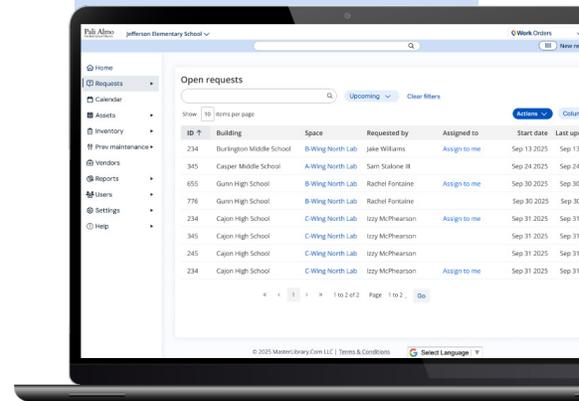
- One centralized system for both maintenance and technology requests.
- Labor and expense tracking.
- Asset management to track maintenance including warranties, replacement costs, manuals, and work order history.
- IT device management to check in and out assets with barcode scanning capabilities and integrations with various MDM software programs.
- Inventory management tracks supplies and available parts, and monitors supply levels in real time.

New in '25!

Charges Report

Provides a consolidated view of all charges associated with work orders, making it easier to track and manage costs.

Work Orders brings your facilities maintenance into the digital age.



Facilities Drawings

Interactive Floor Plans Tool

Facilities Drawings asset mapping software is the quick and easy way to access, edit and customize your floor plan drawings. Our DIY digital tool enables you to build a dynamic graphical view of your assets by location and type. **Major features include:**

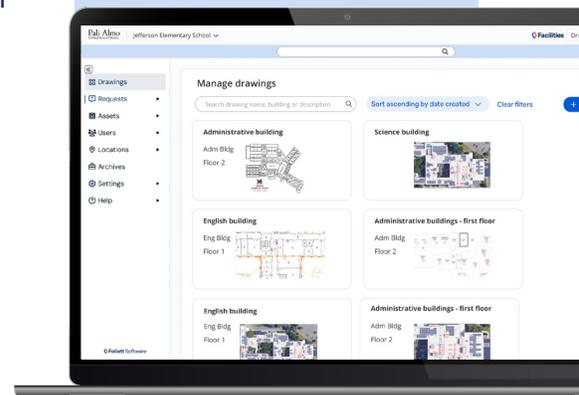
- Communicate asset location through interactive floor plans providing a digital map for your team.
- Eliminate the time spent searching for assets inside of your building or system drawings stored away in a closet.
- Flexible filter/search provides views by a specific system, subsystem, or asset type.
- Customized roles and permissions to set-up user roles with specific view and manage permissions.
- Work Orders integration allows the creation of work orders and PMs directly from asset records in Facilities Drawings.
- Mobile friendly makes it perfect for asset site surveys on the go.

New in '25!

Evacuation Routes

New tools and tips, help develop floor plans and area maps.

Facilities Drawings turns any laptop or tablet into a powerful asset survey and mapping tool to easily create interactive floor plans.



Extend your staff's reach with Professional Services.

Hit the ground running with on-site asset surveys and specialized technology planning services that get the most out of your district's Facilities Suite software quickly and easily.

Start with onsite facility asset surveys and PM setup.

Get 50+ vital facility asset types surveyed with captured, actionable data including architectural, mechanical, electrical, plumbing, technology, and furniture, fixtures & equipment.

Captured on stamped floors using Facilities Drawings for instant availability in work Orders, standard captured data for each asset includes location and photos showing make, model, and serial number, as well as overall equipment images.

We also set up detailed industry-standard Preventative Maintenance (PM) procedures with schedules and assigned staff.

Select benefits include automating PMA procedures to add years to equipment life, ensuring vital Life Safety device operability, and reducing liabilities.

Assets are surveyed using Facilities Drawings which seamlessly integrates with Work Orders where customizable PM procedures can be assigned to specific assets.



Technology planning that gets everyone on the same page.

Led by a registered communications distribution designer (RCDD), our Technology Planning Services provides an accurate look at your districts technology infrastructure including cables, pathways, and telecom rooms.

We also objectively survey IP-connected systems such as Instructional/ Classroom, Security Life Safety, and Communications for current conditions and recommended improvements

Project deliverables include a highly illustrated Technology Conditions Survey Report, a Telecom Room Master Plan with custom Serving Zones drawings, and a 10-Year Roadmap that puts all your technology projects and recurring costs on a single page that everyone can understand.

Optimize available funding and improve project planning and implementation with our proven technology services.

Benefit from objective existing conditions and recommendations for your technology infrastructure and connected systems to develop an accurate 10-Year Comprehensive Technology Roadmap.



Learn more about Facilities Suite software and services.

Visit our website at facilities.follettsoftware.com. >>

